



Key Employee Verification

A key employee is one who would directly or indirectly cause substantial and grievous economic injury to the company if they were not hired.

To be completed by group:

	Date of Request:
Group Number:	Group Name:
Renewal Date:	Probation Period:
Member Name:	Date of Hire:
Requested Effective Date:	Member Job Title:
Job Responsibilities:	

By completing and signing this document the undersigned certify that the above named individual is an active employee as of the above date of hire, meets the definition of a key employee stated above and would otherwise be eligible for group coverage under the employer’s group health plan.

 Group Administrator Signature Key Employee Signature Date

To be completed by Premera:

Billing Specialist:	Marketing Acct. Manager:
Date referred to Underwriting:	

To be completed by Underwriting:

<input type="checkbox"/>	Exception approved as requested
<input type="checkbox"/>	Exception approved with the following revisions:
<input type="checkbox"/>	Exception approved provided the following conditions are met:
<input type="checkbox"/>	Exception denied

Notes: